

**Minutes of the Meeting of Bitteswell with Bittesby Parish Council
Held virtually via Zoom on Thursday 18th March 2021 at 7.00pm**

Present: Cllr Margaret Foster (Chair), Cllr John Allsopp, and Cllr Nigel Chapman
Clerk Cathy Walsh, Cllr Rosita Page and 2 member(s) of the public.

1. To receive any apologies for absence

Apologies were received and accepted from Cllr Flint. The Parish Council continues to wish Cllr Flint well in his recovery.

2. To receive Member's declarations of Interests

None.

3. To approve the minutes of the meeting held on 14.01.2021

Resolved: The minutes were approved as a true record of proceedings.

4. To consider any matters arising from the minutes of the meeting held on 14.01.2021

Handrail over the cobbles | Quote

A quote has been prepared by GS Pearson Building Services Ltd. The Council has requested a more detailed breakdown of the work involved prior to consideration at the next meeting.

Tree Felling Policy

Cllr Flint is preparing a draft policy on tree felling in the village.

Highway Verges

The Council published an article in the newsletter noting its concern that a number of rocks and wooden posts have been placed on various sections of verges along the Ashby Lane. These cause an obstruction and hinder the verges intended use.

5. To note any comments or matters from residents

Subject to the Council's Standing Orders, item 3(I), members of the public shall not speak for more than 3 minutes during items designated for public participation.

Mobile Vehicle Activate Sign (MVAS)

An update on the MVAS was requested: The Council is waiting for an engineer to resolve problems with Bluetooth connectivity and speed parameter calibration issues. Once resolved, the sign will be installed at various locations throughout the village on a rotational basis.

6. To note any matters raised by the District/County Councillor

Items not circulated via email include:

Fly Tipping: Harborough District Council has won a coveted National Recycling Award for a successful campaign dedicated to tackling fly-tipping.

Elections 2021: Elections for the Leicestershire County Council will be run in conjunction with elections for the Police and Crime Commissioner for Leicestershire on May 6th 2021.

Harborough District Council Call for Sites

The District Council is preparing a new Strategic Housing and Economic Development Land Availability Assessment. This will help the Council in understanding the development potential of land across the District. As a first step, it has launched a Call for Sites, for land with development potential. This commences on 26 March and runs until 4 June 2021.

Lutterworth Sports Centre

Leisure centres in the Harborough district, which are set to reopen after lockdown, are to benefit from Government funding.

Harborough District Council has received £160,000 from the Government to help support Harborough Leisure Centre and Lutterworth Sports Centre which have been financially impacted by the coronavirus lockdowns. Part of this funding will also benefit Broughton Astley's leisure centre.

Lutterworth Litter Wombles: The Wombles are doing a wonderful job clearing litter from our countryside. However, the Council raised concerns over safety issues when people are working at the roadside. Cllr Page agreed to issue a safety warning to the volunteers.

Action: to publish an article in the newsletter to raise public awareness about the red bags lined up at the side of roads in the area. These contain rubbish collected by the Litter Wombles. Once the Wombles have finished picking the litter, it is bagged up and collected by either Harborough or Blaby District Council for disposal.

Cllr Page left the meeting.

7. Financial Matters

7.1. Accounts for payment

Resolved: To approve.

Cheque No.	Payee	Description	Totals
274	Cathy Walsh	Salary - additional hours for weeks 37-40	£251.42
275	Mark Osborne	Grass Cutting for September	£534.21
276	Cathy Walsh	Expenses (Annual Zoom licence)	£108.14
277	Cathy Walsh	Salary - additional hours for weeks 41-44	£490.11
278	Helen Denton -Stacey	Neighbourhood Plan hours and expenses	£75.34
279	Leicestershire County Council	Street lighting additional LED conversion 2nd installment	£225.78
280	Leicestershire County Council	Street lighting energy and maintenance 2020/2021	£1,614.07
281	Void	Cheque complete incorrectly	£0.00
282	HMRC - 120PT00292871	PAYE Q4	£57.20
283	Helen Denton -Stacey	Neighbourhood Plan hours and expenses	£81.84
284	Cathy Walsh	Salary - additional hours for weeks 45-48	£445.55
285	Mark Osborne	Grass cutting March 2021	£400.00
286	2Commune Ltd	Website, domain name and email account to 04.05.2022	£552.00

Approved & Signed:

7.2. Bank Reconciliation to 12.03.2021**Resolved:** To approve.

Opening Balance	1-Apr-20	£21,139.78
Receipts to	12-Mar-21	£33,767.17
Payments to	12-Mar-21	-£26,254.76
Closing Balance	12-Mar-21	£28,652.19

The balance carried forward is represented by these funds

Current Account	£6,880.98
Business Reserve account	£22,780.41
Add income received but not yet cleared	£0.00
Less payments made but not yet presented	-£1,009.20
Bank Reconciliation to	£28,652.19

7.3. Receipts & Payments Summary to 12.03.2021**Resolved:** To approve.**7.4. Clerk's Claim for Expenses**

None claimed.

7.5. Neighbourhood Plan Expenditure

YourLocale is invoicing the Council for £2,000 for its involvement in helping to move forward the site selection issues that have arisen. The cost will be covered by grant funding. A project variation form to is required by Locality to assign the funds to a different budget heading.

7.6. Neighbourhood Plan Clerk's Claim for Expenses

Noted.

8. Planning Matters**8.1. To review current planning applications**

21/00209/FUL | Erection of single storey extension to accommodate additional changing rooms to the existing rugby club | Lutterworth Rugby Football Club Ashby Lane Bitteswell Leicestershire LE17 4LW

The Parish Council has previously raised concerns that visitors to Lutterworth Rugby Club park on Ashby Lane in a manner that is dangerous and causes an obstruction to other road users. This is a long-standing issue and is most prevalent on match days. This could be alleviated by the addition of extra parking facilities on site. The Council wishes to reiterate its concerns over match day parking and safety.

21/00120/LBC | Conversion of existing outbuildings to annexe | West End Farm West End Bitteswell Leicestershire LE17 4SE

No comment.

21/00353/TCA | Works to trees (fell) | West End Barn Ashby Lane Bitteswell Leicestershire LE17 4SQ

As bird nesting season is underway, the Council would like to stress that work to the trees avoids any impact on nesting birds.

21/00239/FUL | Erection of an annexe building | 3 Yeomans Keep Valley Lane Bitteswell Leicestershire LE17 4SW

The Parish Council concurred there is no planning grounds on which it could object, but it endorses the Highways suggested condition regarding a construction traffic management plan before work commences.

Harborough District Council did not make the Parish Council aware that revised plans for this application had been received which extended the consultation period.

21/00443/REM | Application for approval of reserved matters pursuant to outline application ref. 15/01531/OUT APP/F2415/W/18/3206289, primary infrastructure, including estate road and associated landscaping, drainage, utilities and open space | Land At Mere Lane Bittesby Leicestershire

21/00409/PCD | Discharge of condition 4 (site wide phasing plan) of 15/01531/OUT | Land At Mere Lane Bittesby Leicestershire

21/00410/PCD | Discharge of condition 6 (construction environmental management plan (CEMP) of 15/01531/OUT | Land At Mere Lane Bittesby Leicestershire

21/00411/PCD | Discharge of condition 7 (risk based contamination assessment) and condition 22 (remediation ground water) of 15/01531/OUT | Land At Mere Lane Bittesby Leicestershire

21/00412/PCD | Discharge of condition 9 (landscape and biodiversity management plan (LBMP)) of 15/01531/OUT | Land At Mere Lane Bittesby Leicestershire

21/00413/PCD | Discharge of condition 15 (foul drainage) and condition 25 (surface water drainage) of 15/01531/OUT | Land At Mere Lane Bittesby Leicestershire

21/00414/PCD | Discharge of condition 17 (ecological surveys) of 15/01531/OUT | Land At Mere Lane Bittesby Leicestershire

21/00415/PCD | Discharge of condition 26 (BREEAM pre-assessment) of 15/01531/OUT | Land At Mere Lane Bittesby Leicestershire

The planning applications above all relate to Magna Park and the Council makes no comments.

8.2. To note any unresolved planning applications

20/01846/FUL | Erection of 2 dwellings including highways improvements, accommodation works and part demolition of existing garage | Newstead The Green Bitteswell Leicestershire LE17 4SG

Amended plans show the development scaled down in mass and by size. The height has been reduced and over-looking issues have been addressed. The speed table has been removed from the proposal. Leicestershire County Council Highways has had full input into application and will forward suitable conditions attached to application to safeguard the green and the public footpath. The application is no longer called-in to Committee.

8.3. To note/discuss any enforcement cases

21/00082/ADVS | Busy Bees Nursery advert.

Noted.

8.4. Other Planning Matters

None.

8.5. To provide an update on the Neighbourhood Plan and Regulation 14 Consultation

Bitteswell Neighbourhood Plan Regulation 14 Consultation will commence on 05 April. Comments are invited on the Draft Neighbourhood Plan between 05 April and 23 May 2021. Information will be publicised in the village newsletter and on the Council's website.

9. To note the funding application decision from the Lutterworth Area Community Fund

The Council has been successful in its application for funding to replace the bus shelter on Ashby Lane and has been awarded £8,295 towards the project.

Mark Osborne has removed the brass plaque from the current bus shelter for safe keeping.

10. To consider participating in Leicestershire County Council's Wildflower Verge Scheme 2022/23

The Council agreed to register its interest in next year's scheme. In the meantime, it will consider suitable locations for planting.

11. Bitteswell with Bittesby Parish Council: to review its title and number of seats/councillors

As the population of Bittesby is now zero, the Council sought advice from Harborough District Council with regard to reverting its title to Bitteswell Parish Council. The Council can formally request to change its name. However, it resolved against this and agreed to keep its current name to retain an historical reflection of the old civil parish of Bittesby.

When Bitteswell Parish Council amalgamated with Bittesby, it was given an extra Parish Councillor seat, bringing the number of seats on the Council to 6. It was questioned whether the number of seats would need to revert back to 5 as a consequence of Bittesby having no residents. Post meeting, Harborough District Council confirmed it will remain at 6.

12. To receive an update on The White Cottage

Nothing to report. Progress is unlikely to be made during the pandemic. Carried forward to the next meeting.

13. Any other Business

Damage to the Village Green by Waste Collection Team

Harborough District Council's black waste collection team has damaged the Village Green near West End with its vehicle several times recently. The Council will raise the issue with the District Council.

14. To confirm the date of the next meeting

The date of the next meeting is Tuesday 18th May 2021 at 7pm. This is the Annual Meeting of the Parish Council.

The meeting was closed at 8.05pm.